



NOTICE OF INTEREST

25 Thornhill Office Park, 84 Bekker Rd, Vorna Valley, Midrand, 1686 (Head Office)
88 Loop Street, Cape Town, 8001 or PO Box 15223, Vlaeberg, 8018 (Regional Office)
T: 021 426 0577 • F: 021 426 2598 • E-mail: Lucinda2@sheriffs.org.za

THE SOUTH AFRICAN BOARD FOR SHERIFFS (SABFS) WILL BE HOSTING VARIOUS FORMAL TRAINING PROGRAMMES DURING 2024

The SABFS encourage all sheriffs, deputy sheriffs and admin staff to take advantage of this opportunity for further education. We especially invite persons who aspire to be appointed as a sheriff.

When appointed as a sheriff, you will be required to complete both the **Sheriffs Introductory Course** including the **Bookkeeping Course** successfully in order for the South African Board for Sheriffs (SABFS) to issue you with the required Fidelity Fund Certificate, without which, you may not practice as a sheriff. This two-part course is compulsory for any person that is not in possession of the official certificates issued by the SASSETA and Gawie le Roux Institute of Law, respectively.

You are also expected to complete the formal **Mentorship Skills Programme** in order to better manage employees, assist colleagues and to have a better understanding of required expectations as a mentee / learner.

These qualifications are being offered **free of charge** by the SABFS, which includes facilitation, training material and assessments. Learners are required to attend all classroom sessions and complete the full assessment process, in order to receive an official certificate of competence from the SASSETA.

All travel and accommodation are for your own cost. Once you have signed your learner contract you will be committed to complete the training programme, failing which you will be added to the SABFS blacklisted learner list and prohibited from attending further training programmes.

Please complete and submit this Notice of Interest **before 12h00 (noon) on 18 March 2024**. No late and/or incomplete Notice of Interest will be accepted.

Indicate which courses you would like to attend, or still have to attend, in order to be fully compliant. Do not tick the Sheriffs Introductory Course or the Bookkeeping Course if you have previously completed it.

NO	COURSE	DURATION	IF YES – TICK
1.	Sheriffs Introductory Course	5 weeks	
2.	Bookkeeping Course	3 days	

Dates and training venues will be confirmed in due course.

PLEASE COMPLETE THIS TABLE IN BLOCK LETTERS	
Title	Example – Dr / Adv. / Mr / Mrs / Ms
Name and Surname	
ID Number	
Person with a disability *Y/N If Y, please specify nature of disability	
Gender	Underline - Male or Female
Race Group	Underline - African or Coloured or White or Indian
Province	
City or Town	
Office Jurisdiction	Example - Pretoria East
Your current position	Example - Sheriff / Deputy / Staff
Email address 1	
Email address 2	
Office Land Line	
Cell 1	
Cell 2	
Your Signature	
Date	
Employer's Name	
Employer's Signature	
Date	

Your completed Notice of Interest must be emailed to Lucinda2@sheriffs.org.za before 12h00 (noon) on the 18 March 2024.